

# NEW ACCOUNT APPLICATION

## LEFT BANK WINE + SPIRITS

ph: 608-838-8400 • Email: newcustomer@leftbankwine.com



Corporate Name or Licensee Name:				
Business Name (DBA):				
Billing Address:				
Shipping Address (if different):				
Business Phone #:				
Years in Business:	Type of Business (circle one)	on-premise	off-premise	
Business Organization (circle one):	Corporation	Partnership	LLC	Other
Alcohol License #: (Please attach a copy of license) _____				
WI Sellers Permit #: _____				
Federal Tax ID #: _____				
Purchaser/Buyer Contact Name:				
Email:		Phone:		
Accounting Contact Name:				
Email:		Phone:		
Name of Business Owner(s):				
Home Address:				
Home Phone #:				
Additional Information:				
Receiving Hours:				
Delivery Instructions:				

Credit Policies and Procedures

- New accounts without any sales history will be shipped COD until they have established a sales history.
- It takes a minimum of two weeks to verify a complete application.
- All approved accounts are Net 30 days per Wisconsin State Statutes 129.69.4
- Accounts are considered past due 30 days from date of invoice.

L'eft Bank Wine Company will hold shipments on "past due" accounts as stipulated in Wisconsin State Statutes until the past due situation has been resolved (State Statute-125.69.4b.) Accounts must be current at License renewal. Non-compliance could mean non-renewal of a "Liquor License" State Statute 125.69.4b

MAIL PAYMENTS TO:

L'Eft Bank Wine Company, 4910 Triangle Street, McFarland, WI 53558

- Your sales representative will have a copy of your statement. A new statement is given to your representative on the 15<sup>th</sup> and 30<sup>th</sup> of each month. This should keep your account current and help your representative answer any questions that arise. IF YOU NEED ASSISTANCE, please call accounts receivable at 608-838-8400.
- A \$20.00 service charge will be added to your account for any NSF checks. The NSF must be paid in cash or cashiers check. No personal or business checks will be accepted.
- All payments and credits will be applied to the oldest outstanding invoice unless specified by the account.

Return Policy

Allowable returns: Incorrect product, Damaged goods, Incorrect pricing

- To insure that the product sold by L'Eft Bank Wine Company meets the standards of our suppliers and customers, we cannot accept product for return that has been out of our control for more than 30 days.
- All claims should be made through your sales representative as soon as possible after the delivery to insure that the proper credit is issued.
- Credit memos will be issued within 5 working days from the date of request and can not be applied until the credit memo is issued.
- Credit memos must be applied to the specific account to which they were issued.
- There is a 10% restocking charge for items returned for reasons other than listed above.

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When this credit application is approved as indicated by the signature below of the appropriate person on behalf of L'Eft Bank Wine Company, and in consideration of L'Eft Bank Wine Company extending credit to the person or firm named in the application, the parties agree as follows:

1. All of the above information is true and correct to the best of the knowledge of the applying parties.
2. We authorize L'Eft Bank Wine Company to obtain credit reports in connection with this application and to verify with any person the information contained herein and in any update, renewal or extension hereof.
3. In the event it becomes necessary for L'Eft Bank Wine Company to incur collection costs or institute suit to collect under this agreement, or any portion thereof, it is understood and agreed that the prevailing party in such suit shall be entitled to recover costs of suit and reasonable attorney fee in such suit. It is further understood and agreed that the venue for any such suit shall be in Dane County, Wisconsin.
4. In the event that the party applying for credit does not pay any amount and owing to L'Eft Bank Wine Company within the terms of the contract for billing such amount then the party or firm applying for credit agrees to pay a late charge of one and one-half percent (1 1/2%) per month on any unpaid balance for each month that there is any unpaid balance in connection with such bill.

Company Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

L'Eft Bank Wine Co. Signature: \_\_\_\_\_

Credit Department Signature: \_\_\_\_\_

# WISCONSIN SALES AND USE TAX EXEMPTION CERTIFICATE

Check One  Single Purchase  Continuous

Purchaser's Business Name	Purchaser's Address
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The above purchaser, whose signature appears on the reverse side of this form, claims exemption from Wisconsin state, county, baseball or football stadium, local exposition, and premier resort sales or use tax on the purchase, lease, license, or rental of tangible personal property, property under s.77.52(1)(b), items under s.77.52(1)(c), goods under s.77.52(1)(d), or taxable services, as indicated by the box(es) checked below.

I hereby certify that I am engaged in the business of selling, leasing, licensing, or renting: \_\_\_\_\_

(Description of property, items, goods, or services sold by purchaser.)

General description of property or services purchased (itemize property, items, or goods purchased if "single purchase"):

Seller's Name	Seller's Address
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## REASON FOR EXEMPTION

**Resale** (Enter purchaser's seller's permit or use tax certificate number) \_\_\_\_\_

*I hereby certify that if the item(s) being purchased are not used in an exempt manner, I will remit use tax on the purchase price at the time of first taxable use. I understand that failure to remit the use tax may result in a future liability that may include tax, interest, and penalty.*

Signature of Purchaser	Print or Type Name	Title	Date
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